HOST YOUR EVENT at EASTERN MARKET
RENTAL RATES

<table>
<thead>
<tr>
<th>SHED 2</th>
<th>Small Nonprofit</th>
<th>Large Nonprofit</th>
<th>Private Event</th>
<th>Small Corporate</th>
<th>Large Corporate</th>
</tr>
</thead>
</table>
| Shed Area  
(Full Day Mon.–Thurs.)  
(Open 9am–Midnight) | $1750 | $3500 | $2300 | $4050 | $6350 |
| Shed Area  
(Full Day Fri. or Sun.)  
(Open 9am–Midnight) | $3500 | $3500 | $2300 | $4050 | $6350 |
| Half Day Rental  
(Open 9am–4pm) | $875 | $1750 | $1150 | $2025 | $3175 |

<table>
<thead>
<tr>
<th>SHED 3</th>
<th>Small Nonprofit</th>
<th>Large Nonprofit</th>
<th>Private Event</th>
<th>Small Corporate</th>
<th>Large Corporate</th>
</tr>
</thead>
</table>
| Shed Area  
(Full Day Mon.–Thurs.)  
(Open 9am–Midnight) | $2300 | $4600 | $3500 | $4600 | $7500 |
| Shed Area  
(Full Day Fri. or Sun.)  
(Open 9am–Midnight) | $4600 | $4600 | $3500 | $4600 | $7500 |
| Half Day Rental  
(Open 9am–4pm) | $1150 | $2300 | $1750 | $2300 | $3750 |

<table>
<thead>
<tr>
<th>SHED 5</th>
<th>Small Nonprofit</th>
<th>Large Nonprofit</th>
<th>Private Event</th>
<th>Small Corporate</th>
<th>Large Corporate</th>
</tr>
</thead>
</table>
| Shed Area  
(Full Day Mon.–Thurs.)  
(Open 9am–Midnight) | $2300 | $4600 | $3500 | $4600 | $7500 |
| Shed Area  
(Full Day Fri. or Sun.)  
(Open 9am–Midnight) | $4600 | $4600 | $3500 | $4600 | $7500 |
| Half Day Rental  
(Open 9am–4pm) | $1150 | $2300 | $1750 | $2300 | $3750 |

- **Kitchen Commons**  
  $85/hr.  
  DTE Energy Foundation Plaza  
  $85/hr.  
- **Kitchen Commons & DTE Plaza**  
  $150/hr.  
  $150/hr.  
- **Kitchen Rental**  
  ($350 Cleaning Deposit)  
  $650+ Deposit  
  $650+ Deposit  
  $650+ Deposit  
  $650+ Deposit  
- **Security**  
  Additional officers are billed at $25/hour.

The Kitchen Commons and DTE Plaza require a two-hour minimum rental. We require security to be present for any event with alcohol, with more than 200 people in attendance, or occurring after dark. Rental fees are subjects to change without notice.

**IMPORTANT NOTES**

- **Eastern Market Partnership’s top priority is maintaining our operation as a public market** – We are not able to rent the sheds for Saturday weddings (year-round) and Sunday weddings (June through December).
- **We lease the event space ONLY!** You will need to bring in your own event accommodations (tables, chairs, lighting, A/V, catering, etc.).
- **You will need to obtain your own event insurance** (and liquor license if needed).
- **Additional security** will be required (1 per 100 guests) and additional janitorial personnel will be required (1 per 200 guests).

**WHAT’S INCLUDED**

- Access to electricity and water
- Access to indoor restrooms
- One Eastern Market Partnership facilities staff member
- One Eastern Market Partnership operations staff member
- One parking lot with at least 100 spaces

www.easternmarket.org

Eastern Market Partnership is a 501(c)(3) nonprofit organization.
HOW TO BOOK YOUR EVENT

- Complete the event inquiry form on our website. This form will help us better understand the details of what you’re looking for and how we can help.

- Schedule a walk-through of the event space with our Events Manager.

- Pay the non-refundable administrative fee to reserve your event rental. This fee is $1,000 and counts toward the cost of your rental.

- Review the Preferred Vendor list on our website to find recommended event partners with experience in our space.

- Apply to obtain your own event insurance (and liquor license if needed).

For more information or to schedule a walk-through, contact our Events Manager, Melissa Thomas:

mthomas@easternmarket.org